

SYSTEM MAINTENANCE

B.F.P.S.A.

THE BRITISH FIRE PROTECTION SYSTEMS ASSOCIATION LTD.

Your automatic fire protection system has been supplied by a member company of this association and has been designed and installed in accordance with British standard code of practice.

With your co-operation the system will provide you continued effective and trouble free use. That it shall do so may be a requirement under current health and safety legislation.

We suggest that it is in our mutual interests if, as users, you accept the responsibility for the disciplines involved in the use of a fire protection system, and with this in mind, we make the following recommendations.

Do appoint a senior person to be responsible for all aspects of the system. He should familiarise himself with the operation of the system and the control facilities on the panel.

Do have a plan of action ready for use in the event of fire. Make sure your staff knows the means of escape and the locations of fire fighting equipment-and how to use it. Your fire prevention officer will be pleased to help.

Do ensure that your staff and visitors are aware of the presence of the system. Smoke detectors will respond to extraneous smoke, heat detectors will respond to high ambient temperatures. Try to instill the discipline of staff into avoiding situations likely to raise false alarms.

When these situations are known to be unavoidable isolate the zone involved as a temporary measure or ask your fire alarm company to do this for you.

Your fire alarm company will give you specific advice with regard to the equipment fitted.

Do maintain a log book-record all activities including fires, faults, false signals and any other difficulties associated with the system. Alterations and extensions to the system should also be recorded.

Do carry out regular tests of the system as recommended by your fire alarm company. Ensure that the alarm remains clearly audible throughout the premises and that if automatic signalling is employed that the fire brigade is notified before the test.

Do establish a maintenance agreement with the fire alarm Company. All systems require regular routine inspections as well as tests, which you carry out. Report all problems to the fire alarm Company and record the results of their work in your logbook.

Do ensure that any alterations in the premises do not effect the efficient working of the system. Changes in the use of the building or in the processes carried out may also effect the system and make it inadequate for your new needs. Please contact your fire alarm company.

Don't permit goods to be placed so that free circulation of air around detectors is inhibited. Make sure the manual call points and the escape routes remain unobstructed.

Don't reset the system in the event of an alarm. Establish the source of the alarm; search the area for signs of fire and note which detector has operated. Only when these steps have been taken should the system be reset.

Don't allow untrained persons to interfere with the system.

MINERVA ANALOGUE ADDRESSABLE FIRE ALARM SYSTEM

Remember

Your fire authority is empowered to charge for visits occasioned by unwanted alarms, which are a drain on they're resources.

The above dos and don'ts will assist you in reducing unwanted alarms to a minimum. Your co-operation will therefore be to the benefit of all concerned in the prevention and early detection of fire.